



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE MATERIEL COMMAND
WRIGHT-PATTERSON AIR FORCE BASE, OHIO

SEP 26 2000

MEMORANDUM FOR ALHQCTR/CC

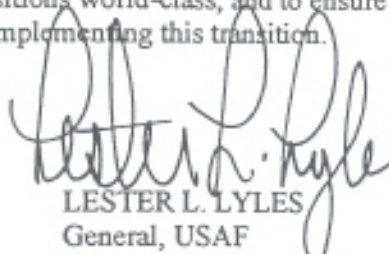
FROM: AFMC/CC

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SUBJECT: Assignment of AFMC Alternative Dispute Resolution (ADR) Champions

1. As the Air Force works to institutionalize Alternative Dispute Resolution (ADR) and to move it "to the left," I believe the role of ADR Champions is critical to successfully implementing and understanding ADR. As the Acquisition Support Teams (ASTs) expand their role to provide "life cycle" support to Air Force acquisitions, they are the ideal organization to host the Center ADR Champion. Their multifunctional role enables them to have direct insight into all programs and subsequent ADRs conducted at a Center. Because of their role, they are the repositories of lessons learned and are best equipped to facilitate insertion of this knowledge into subsequent acquisition strategies.
2. I have asked Mr. Dave Franke, who leads our Centralized Acquisition Support Team (CAST), to take the lead as overall AFMC ADR Champion. I ask your support in having the Center ADR Champions be the Chief or Deputy of each Center's AST. Each Center will need to have at least one ADR Facilitator—a more knowledgeable "expert" on the mechanics of ADR. We believe this facilitator would normally be assigned within the AST. ASTs could appoint facilitators outside the AST by mutual agreement.
3. While the ASTs will be the Center focal point for ADR, they will need to work closely with the Center functional experts in Contracting, Legal, Finance, and other critical disciplines to ensure effective implementation of ADR. Although the AST will be the primary link to available resources and tools to facilitate timely resolution of issues in controversy, the ultimate responsibility to resolve any issue remains with the program manager and contractor generating the issue.
4. I believe the role of ADR and the support the ASTs can provide are both exciting missions and will be seen as truly value added. Both of these aspects will help attract the highest quality personnel to the ASTs (to include DLAMP cross-functional rotations). The quality of personnel within the ASTs will be critical to continuing to make AFMC acquisitions world-class, and to ensure the highest possible support to the warfighter. I solicit your support in implementing this transition.


LESTER L. LYLES
General, USAF
Commander

cc:
HQ AFMC/AQ/PK
SAF/AQ